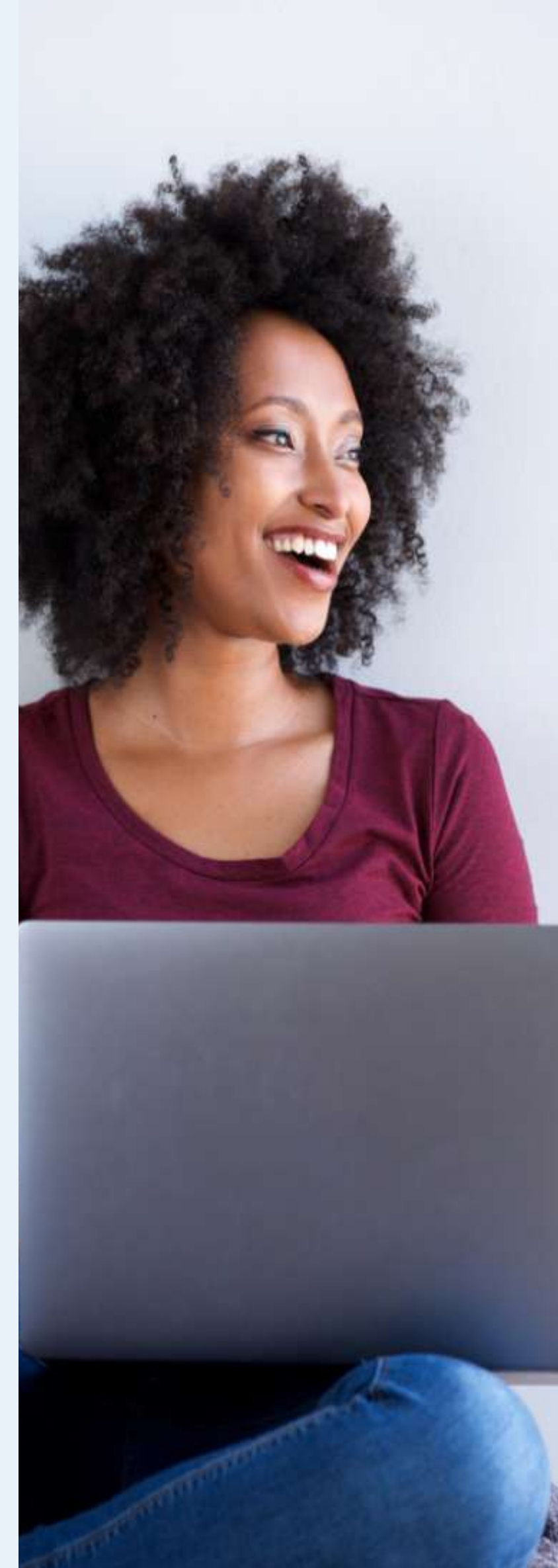




Delivering Fast & Reliable
Digital Tenant Certification
Solutions to the Affordable
Housing Industry



Overview



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UP &
COMING

The Affordable Housing Solution

Backed by a team of experts with over 100 combined years in the Affordable Housing Industry, we're no stranger to the urgent need for a more efficient approach to a complex and extensive application and certification process.

CertifyMe - the Affordable Housing Industry's newest and most advanced digital tenant application solution is exactly that.

Our CertifyMe team, composed of compliance experts with years of leasing and management experience, designed and developed a platform that not only serves to enhance the resident experience, but works to streamline and alleviate the burden so often experienced at the site staff and management level. With capabilities flexing from providing a digitalized portal for applications and certifications, to providing full services as your fully functional leasing staff - CertifyMe does it all.

Using CertifyMe saves you money,
your site staffs' time, and simplifies
the complicated application to
certification process.

OUR GUARANTEE

The Affordable Housing Industry is multi-faceted, demanding, and ever evolving. With our resident-led, digitalized platform, we've created a way to minimize site staff time and expense, address the compliance concern, promote full transparency and enhanced efficiency with your residents and applicants; guaranteeing the success and satisfaction of all parties involved.



Success Is Contingent Upon Evolution

In an ever-evolving industry, don't find yourself left in the past. We've developed the solution to combat the complexities of the Affordable Housing certification process. No longer is there a need for...



Overwhelmed site staff balancing the technicalities and the tenant experience.



Additional expenses accrued and time spent assisting frustrated tenants unfamiliar with the certification process.



Late certifications, money lost due to staffing or scheduling conflicts



Threatened credits due to compliance inadequacies.

ENDLESS OPPORTUNITIES FOR YOU,

A STEP-BY-STEP APPROACH FOR YOUR TENANTS

Tenant-led process with step-by-step instructions and adaptive algorithms based on responses

Easy access to all required state, federal, and program specific forms

Accessible from any computer, at any time

Real-time tracking of where the tenant is in the application process

Seamless integration with 3rd party compliance monitoring services

Chat assistance enabled to assist site and tenant through the certification process

Easily upload supporting documentation straight from your computer



In a recent survey, 9 out of 10 low-income housing management professionals reported feeling that their sites were overwhelmed, understaffed, and lacked the resources and training necessary to effectively and thoroughly certify their tenants and applicants.

** Based on an informal 2022 study conducted by the CertifyMe team

Minimized Cost, Optimized Efficiency

As the demand for affordable housing is on the rise, it brings an increase in your overhead, and escalation of the compliance regulations and requirements.

CertifyMe minimizes the need for additional manpower on site, and walks your residents and applicants step by step through the application and recertification process.

Service Plans

We do it all, from start to finish. Our service plans are completely customizable to you and your portfolio - a level of service that best fits your needs, guaranteed.

	CertifyMe Core Plan Full access to our CertifyMe service - digital tenant application, tenant and admin portals, forms and requirements catalog. Pricing structure based on portfolio size.	✓
	Digital Signatures Add On Ditch the paperwork, printing and scanning - includes digital signatures featuring DocuSign.	+
	Compliance Service Add On Collaborate up with our industry-leading, 3rd party compliance monitoring team. We'll review and approve your tenants and applicants for move in and recertification.	+
	Full Service Add On Your tenants and applicants certified from start to finish. Our team as your leasing staff - acquiring all needed forms and verifications, signatures, and addressing any tenant questions or concerns. We'll ensure your certifications are, and remain, in compliance, and on time.	+

Take A Look

All state, federal and program specific forms in one convenient location - easily accessible and ready for download throughout the certification process.

Thorough documentation of all household members - supported by adaptive algorithms catered to the responses provided by your tenants and applicants.

Common Types of Documentation

S.No	Document Type	Document Type Description
1	Employment	6 current consecutive pay stubs
2	Self Employment	Last year's Federal Tax Return
3	Business Income	Last year's Federal Tax Return
4	Child Support	Documentation of court ordered amount and a current payment history
5	Unemployment	Current benefit statement or printout
6	AFDC/TANF	Current benefit statement or printout
7	Social Security (SS)/ Supplemental Security Income (SSI)	Current annual award letter for SS benefits, current dated statement for SSI

?

APL1000062
Cailyn Frisby
cailynf@preferredcompliance.com

Demo

PROPERTIES

Adult Household Members

Cailyn Frisby's Info.

Personal Information

Minor Child Information

Address Information

Emergency Contact

Vehicle Information

Income Details

Asset Details

Additional Questions

Logout

Application Progress

0%

All sections should be addressed to allow our team to properly review your application. Please note that the following information is required and will be used for income qualification.

Applicant name

Cailyn Frisby

Phone number

Enter phone number

Email address

Enter email address

Date of birth

16 Mar 1994

Student status

Not a Student

SSN*

☐ I don't have a SSN

Enter SSN Number

Drivers License

Enter Drivers License

Drivers License State

Select state

Marital status*

Select marital status

Are You Pregnant?*

Please select

Have you been convicted of felony?*

Please select

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APL1000062
Cailyn Frisby
cailynf@preferredcompliance.com

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PROPERTIES

Adult Household Members

Cailyn Frisby's Info.

Personal Information ✓
Minor Child Information ✓
Address Information ✓
Emergency Contact ✓
Vehicle Information ✓
Income Details
Asset Details

Employment Information

Pension Information
Benefits
Alimony
Child Support
Recurring Contribution
Other Income
Questions

Do you receive any income from Employment?

☐ Yes ☐ No

Thorough documentation of all types of income, assets, gifts, and/or no income status. Questions tailored to the circumstances provided by tenant/applicant.

These adaptive algorithms ensure the correct third party verification is requested, and can be downloaded and re-uploaded straight from the portal on any computer at any time.

cailynf@preferredcompliance.com

Demo

PROPERTIES

Adult Household Members

Cailyn Frisby's Info.

Personal Information ✓
Minor Child Information ✓
Address Information ✓
Emergency Contact ✓
Vehicle Information ✓
Income Details
Asset Details

Bank Accounts

Investment Account
Trust Funds
Bonds
Cash App
Prepaid Card
Stocks
Securities
Retirement Fund
Pension Fund
Cash

Do you have a Bank account or a Joint account with your spouse?

☐ Yes ☐ No

Chat support function enabled every step of the way - our team ready to assist in answering any questions or concerns that may arise.

Final document prepared and converted into a downloadable PDF. Digital signatures are enabled, supported by DocuSign, for ease and convenience, saving you time and money.

Your property's payment portal can be linked to collect application fees from tenant or applicant directly, before final file is submitted for review.

certifyME Support

Save Chat

End Chat

certifyME Bot

Hello! Welcome to certifyME, What would you like to know?

6:35:25 AM

Write a message...

Send

Page Thumbnails

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3

4

APPLICATION FOR RESIDENCY

Lease Term _____ Monthly Rent _____

I. Applicant Application

Applicant's Name: Cailyn Frisby Driver License #: 7890654765

State: Georgia Last Four SS #: XXX-XX-0000

DOB: 03-16-1994 Phone #: 3213454836

Cell #: Email: me@certifyme.co

Student Status:

☐ Full Time

☐ Part Time

☒ Not Student

In order to substantiate your income qualification your marital status must be verified. Please note that the following information is required and will be used for income qualification only:

Marital Status:

☐ Married

☐ Separated

☐ Widowed

☐ Divorced

☒ Never Been Married

II. Other Household Members

List only children who are dependent of persons listed on this application: Check Student Status:

Are there any other household members not listed on this or a separate application (i.e., spouse, absent spouse, roommate, or other)?

☒ NO ☐ YES If yes, please explain: None

Does anyone in the household anticipate changes to "Student Status" within this calendar year?

☐ NO ☒ YES

If yes above, list name(s): Cailyn Frisby Anticipated Change(s): Part Time

III. Residency History

List the past One years of residency history.

Address # 345 Roundabout Way

City, State, Zip: Abbeville, Georgia, 30002

From: 07-20-1995 To: 07-20-2022

☐ Rent ☐ Own ☒ Other Living with parents

Landlord's Name:

Landlord's Phone #: Rent Amount: \$

Up & Coming...

Partnership opportunities coming soon! We're excited to offer total, customizable integration with 3rd party compliance review companies and platforms, and can't wait to show you just how simple it can be.

More exciting updates in the pipeline you won't want to miss - be sure visit our website at www.certifyme.co!

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Visit us today at
www.CertifyMe.co

Thank you!

